

# The Guardian's Guide to Onboarding on SchoolLinks

When you join SchoolLinks as a guardian, you will be creating a member account. Members are anyone on SchoolLinks that is not a student or staff member. A member can hold different roles on SchoolLinks. For example, a guardian can also be an industry partner.

## Create a SchoolLinks Account



Claimed accounts

You will be directed to the sign up page with a pre-generated claim code. Select your relationship to your student before adding them.

Claim code: f0sldsf0sldf Relationship: Select Add X

Once you have added your student(s), use an email or a Google/LinkedIn account to sign up. Enter remaining details to create your account.

Sign up with Google

Sign up with LinkedIn

Sign up with email

1

2

3

4

- Click on the link shared with you by your student or student's school.
- Your student can find your link in their Account Settings under "Your Guardians."

You will see your student added and can adjust the relationship if need be before proceeding. If you have multiple students, you need separate links to claim them.



Brooklyn Simmons

Relationship: Mother



Synced Accounts

Enter your email address to claim your account.



Claim your account

Enter your email address to claim your account.

We will email you a link to claim your account.

or

Claim account

1

2

3

4

### GMAIL ACCOUNT?

If the account created for you uses a Gmail or Google email address, then you do not need to go through the claim process to set a password. You can login to SchoolLinks through the "Login with Google" button.

Select, "Claim account" from the log in page (app.schoollinks.com)

Claim account

For student, staff or guardians



Set your SchoolLinks password to log in to your account.



Creating your SchoolLinks account



Follow the link sent to your email.



You are almost there!

Almost done

Follow the link in the email sent to you to complete your account.

## Getting started with your account

### Add affiliations

Add affiliations and educational history to complete your guardian/member account. Adding affiliations will unlock additional features in your SchoolLinks account.

Add your education and employment

Add affiliations to explore events, post internships, scholarships, & share content with students.

+ Add education + Add employment

### Become a mentor

Once you have added affiliations, share your expert knowledge with students. Students can submit questions about colleges, employers, or career paths. You can view and answer applicable questions based on your experience.



### Join school network

Join your alumni network by adding the high school you attended. By adding your alum info you can access your transcript, explore alumni events, and view classmates' updates.



Join your high school network

Add your alum info to access your transcript, explore alumni events & view classmates' updates

+ Add alum info



# The Guardians Map of the SchoolLinks' Dashboard

When you join SchoolLinks as a guardian, you will be creating a member account. Members are anyone on SchoolLinks that is not a student or staff member. A member can hold different roles on SchoolLinks. For example, a guardian can also be an industry partner.



Scan for updates!

## New Guardian Dashboard

Get started with your guardian account

The New Guardian Dashboard interface features a green header with a 'Home' button and navigation icons. A sidebar on the left contains icons for 'CONNECT', 'COLLEGES', 'CAREERS', 'FINANCES', and 'PROGRAMS'. The main content area is divided into several sections:

- Hi Sanaa!**: A personalized greeting at the top.
- Recommended**: A section with video thumbnails, including 'How is work at Around the Piano different for you during COVID-19?' by Leonor Roob and 'Give us a tour of your company workspace.' by Keaton Heathcote.
- Dashboard**: A central area with tasks like 'Review/update your contact information', 'Answer student questions', and 'Add your college or company'.
- Join your school network**: A section for adding affiliations, including 'Add education', 'Add work experience', and 'Add alum info'.
- View new videos submitted by other members**: A link to explore more content.

## Connected Guardian/Member Dashboard

Access to a full range of features

The Connected Guardian/Member Dashboard interface shows a more advanced view with a green header and a 'Home' button. A banner at the top states 'You can view your student(s) or claim another student'. The sidebar on the left is identical to the previous dashboard. The main content area includes:

- Hi Adonis!**: A personalized greeting.
- As a member you can access features for your affiliation(s)**: A callout box highlighting member capabilities.
- G&J Pepsi**: A featured affiliation with a 'Find a high school event' button and 'Answer student questions' link.
- Manage events, Manage scholarships, Manage opportunities**: A row of management tools.
- Become a mentor**: A prominent green button for user engagement.
- Answer student questions**: A list of questions with 'Answer' buttons for each.
- My affiliations**: A section showing the user's current affiliations, including 'Owner' at 'Abilene Christian University'.